

Discovery Academy of Lake Alfred

Governing Board Meeting Minutes

6/6/2023

The following members were present:

Carol Fulks	Executive Director/Treasurer
Nancy Daley	Chairperson/Community Member
Charlotte Butler	Community Member
John Taylor	Community Member
Doretha Tillman	Community Member
Mary Pulse	Secretary

Nancy Daley welcomed everyone and called the meeting to order at 9:00 AM.

Minutes

A motion was made by Doretha Tillman to accept the 3/7/23 minutes as written. Charlotte Butler seconded the motion. The motion was passed by unanimous vote.

Treasurer's Report

George Miarecki, CPA, reviewed the financial statements with the Board line item by line item.

Mr. Miarecki said that Discovery Academy has \$170,000 cash reserve from money due and assets.

Mr. Miarecki has been holding money aside each month to cover the June paychecks since we do not receive a check from the county for June. Hopefully, we have saved enough to cover the June payroll but, if need be, we can sell some investments. Remember, the DALA payroll also covers DHS.

Mr. Miarecki stated that Discovery Academy is owed \$34,000 in Title 1 money from PCSB.

The bus loan is under \$100,000 and will be paid off very soon.

Mr. Miarecki said we have \$14,000 in IDEA money and that is earmarked for salaries.

The surplus money in the Dining Hall account will be used for new equipment and new picnic tables.

Mr. Miarecki went over Revenue vs. Expenditures and we have a 7% shortfall of FTFP due to student enrollment numbers. We projected 980 students and currently have 908.

DHS owes for all of 2022-2023 for transportation expenses.

Teacher expenditures are right on target with the exception of Instructional which is \$400,000 over budget due to salary increases.

Mr. Miarecki went over the Title 1 budget and said we will use all money allotted which is over \$460,000. It is the same with the IDEA budget, we received all money up front and will use it all. The Dining Hall budget shows a \$46,000 surplus which is a conservative estimate.

Doretha Tillman made a motion to pass the Title 1 Budget, IDEA Budget, and Dining Hall Budget. Charlotte Butler seconded the motion and a unanimous vote followed.

Old Business

Kevin Warren gave a Title 1 update, Mr. Warren said in the August board meeting he will present the School Compact and Parent Involvement Plan and will need a vote.

Mr. Warren said the parent survey shows 80% are happy with Discovery Academy. Some parents expressed they would like more contact with their child's teachers. The parents are happy with testing information and overall, it was a good survey.

New Business

Carol Fulks stated a vote must be taken to approve the new contract for janitorial services and grounds keeping for Enterprise. Mrs. Fulks stated there is no price increase for the upcoming school year.

Charlotte Butler made a motion to approve the contract for Enterprise Services, Doretha Tillman seconded the motion and it was passed by a unanimous vote.

Mrs. Fulks then presented the contract for the 2023-2024 school year for the services provided by our CPA, George Miarecki. Again, no increase on Mr. Miarecki's rate for the new year.

Doretha Tillman made a motion to approve the contract for George Miarecki, CPA, Charlotte Butler seconded the motion and it was passed by a unanimous vote.

Mrs. Fulks presented the 2023-2024 Board Meeting Dates and a vote was taken. Charlotte Butler made a motion to approve the revised meeting dates and Doretha Tillman seconded the motion. The meeting dates were approved by a unanimous vote.

Mrs. Fulks congratulated Elizabeth Polk for being selected as the teacher of the year for 2023-2024. Ms. Polk will represent the teachers for board meetings held in 2023-2024.

Carol Fulks also took a minute to thank outgoing teacher representative Heather Matousek for all her contributions to the 2022-2023 board meetings.

Board Member Report

Nancy Daley asked about enrollment for 2023-2024.

Mr. Warren answered by saying we had over 400 applications for 6th grade alone. Pam Tyner is currently working with the district to finalize which students who committed to multiple schools are coming to DALA.

Nancy Daley asked if the new developments in Lake Alfred are affecting the numbers.

Mr. Warren said it's hard to tell but he doesn't think that it has changed any enrollment numbers yet.

Carol Fulks informed the board that Kevin Warren is retiring as of 6/30/23. The succession plan will be put into action. Mrs. Fulks will assume the principal duties until someone is found.

Mrs. Daley asked if interviews will take place this summer and Mrs. Fulks said yes, they will begin the interview/hiring process. Mrs. Fulks said in the August meeting she will have more information for the board.

The meeting was adjourned by Nancy Daley at 9:24.

Next Meeting: August 8, 2023
Discovery Academy of Lake Alfred
Media Center at 8:30 AM