

Discovery Academy of Lake Alfred
Governing Board Meeting Minutes
10/10/2023

The following members were present:

Carol Fulks	Executive Director/Treasurer
Nancy Daley	Chairperson/Community Member
Charlotte Butler	Community Member
John Taylor	Community Member
Doretha Tillman	Community Member
Tania Sims	Secretary

Nancy Daley welcomed everyone and called the meeting to order at 9:35 AM.

Minutes

A motion was made by Ms. Nancy Daley to accept the 8/8/23 minutes as written. Charlotte Butler seconded the motion. The motion was passed by unanimous vote.

Treasurer's Report

George Miarecki, CPA, reviewed the financial statements with the Board line item by line item.

Mr. Miarecki said that we are still owed money by the district.

Mr. Miarecki said Discovery Academy oversees Bonds payments and Payroll,

Mr. Miarecki stated that the bus loan is down \$75,000.

Mr. Miarecki said that Discovery Academy has positive assets.

Mr. Miarecki stated that Discovery Academy has a Bond reserve for any emergency.

As far as the current year, Mr. Miarecki said we are receiving more money than what we budgeted.

Board Approved
1/9/2024
Date

Mr. George Miarecki reviewed in detail the Discovery Academy 2022-2023 Audit.

Mr. Miarecki said that DALA's Audit is positive. He stated that the Auditors made a recommendation that plans should be developed to increase fund balance.

Mr. Miarecki recommended adding more students in the classrooms to increase funds.

A motion was made by Ms. Nancy to approve the Discovery Academy 2022-2023 Audit. The motion was passed by unanimous vote.

President's Report

Mrs. Fulks shared that the current enrollment for Discovery Academy is 907 students. There are 359 in 6th grade, 310 in 7th grade, 238 in 8th grade as of 10/10/2023. We have a waiting list of 117 kids.

Ms. Daley asked if we have a recruiting plan?

Mrs. Fulks explained that we are executing a recruiting plan by going to different elementaries and sending brochures to every elementary school in the district.

Mrs. Fulks then presented the personnel actions. The personnel actions were put to a vote and Doretha Tillman voted to accept, seconded by Charlotte Butler. The Personnel Actions were passed with a unanimous vote.

Old Business

Mrs. Fulks presented the new date for open enrollment for 2024-2025

- January 16-29, 2024

Mr. Kevin Warren stated that we are having our annual Title 1 meeting soon, to let everyone know what Title 1 program is about. Also, we are going to meet with families to help them with kids at home, homework and what to expect next school year, those meetings are coming up as well.

Ms. Daley asked if Mr. Warren sent her an email when he knew the dates of the meeting.

New Business

Mrs. Fulks presented a Proposed Succession Plan in the event the Executive Director or School Principal is unable to perform the assigned duties on a temporary or extended period.

Ms. Daley asked if we have an opening for a principal?

Mrs. Fulks confirmed that we do have an opening for a principal Position, and we have advertised the position as well. Mrs. Fulks explained that we have one Administrator on each grade level, and they work directly with each teacher. Mrs. Fulks spends most of her time here at Discover Academy.

A motion was made by Ms. Daley to approve the Proposed Succession Plan. The motion was passed by unanimous vote.

Mrs. Fulks presented a letter of Intent to open an Elementary School, she said that she submitted this letter to the district in August, to share our vision for the land we had purchased a couple years ago.

Ms. Daley asked Mrs. Fulks if she has a vision as far as enrollment?

Mrs. Fulks said that 700 students is what we are predicting, we are working on numbers, and we are doing our own research.

A motion was made by Ms. Nancy to approve Mr. Kevin Warren's new position to assist with programs associated with some of his prior role as principal as needed at an hourly rate as a part time. The motion was passed by unanimous vote.

Next Meeting: March 5, 2024.
Following meeting for
Discovery High School