

Discovery Academy of Lake Alfred

Governing Board Meeting Minutes 6/8/21

The following members were present:

Carol Fulks	Executive Director/Treasurer
Aimee Diaz	Chairperson/Community Member
John Taylor	Community Member
Nancy Daley	Community Member
Kelsey Drzewiecki	Teacher
Mary Pulse	Secretary

Aimee Diaz welcomed everyone and called the meeting to order at 9:59 AM.

Minutes

A motion was made by Nancy Daley to accept the 1/12/21 minutes as written. John Taylor seconded the motion. The motion was passed by unanimous vote.

Treasurer's Report

George Miarecki, CPA, reviewed the financial statements with the Board line item by line item. Mr. Miarecki told the board that the PPP Loan has been forgiven by the bank.

Miarecki then told the Board that Title 1 has a cash balance remaining for the year.

Mr. Miarecki said IDEA grant and deferred revenue but we will utilize all monies.

George Miarecki told the board that we budgeted for 980 students for 2020-2021 but we were reimbursed from the county for 1010.

Mr. Miarecki said we received a fuel rebate of \$256,000 for the 2020-2021 school year.

Miarecki told the board we have 17% of the budget left. We over budgeted for medical but under budgeted for FRS. The employer portion of FRS increased last year and is scheduled to increase again on 7/1/21.

Board Approved
8-10-21
Date

President's Report

Carol Fulks stated the current waitlist for Discovery Academy for the 2021-2022 school year is 6th grade – 133, 7th grade – 45, and 8th grade – 58. We currently have a total of 991 enrolled for the upcoming 2021-2022 school year. Our target number is 1005.

Mrs. Fulks then presented the personnel actions to the board, Nancy Daley made a motion to accept all personnel actions and John Taylor seconded the motion. The motion was passed by unanimous vote.

Mrs. Fulks told the board we are looking for more classroom Para's to hire to use the extra IDEA money allocated.

Old Business

Kevin Warren gave the Title 1 update. Mr. Warren told the board that the framework of the Parent/Family Engagement Plan, which will enable better communication between the teachers/parents/students, is the same as the high school.

Mr. Warren said the compact document in the agenda addresses what we do as administrators and teachers, what the parents should do and what the students should do to achieve success.

Nancy Daley made a motion to pass the Parent/Family Engagement Plan and John Taylor seconded it. It passed by a unanimous vote.

New Business

The 2021-2022 Governing Board meeting dates were proposed to the board and Nancy Daley made a motion to accept all personnel actions and John Taylor seconded the motion. The motion was passed by unanimous vote.

Ms. Fulks presented the contract on janitorial services from Enterprise for the upcoming 2021-2022 school year. The contract was approved with Ms. Daley making the motion to pass, seconded by Mr. Taylor and a unanimous vote by the remaining board member.

Ms. Fulks presented the contract for George Miarecki, our CPA, for the upcoming 2021-2022 school year. The contract was approved with Ms. Daley making the motion to pass, seconded by Mr. Taylor and a unanimous vote by the remaining board member.

George Miarecki presented the board with a new PTO policy that will be effective as of July 1, 2021. The new PTO policy will limit the number of accumulated days to 20. This policy is for new hires after 7/1/21 only. All other current employees are grandfathered into the old system of accumulating their PTO or they can be paid out for any PTO accumulated over 20 days. Once they cash out their existing PTO they will automatically be enrolled in the new policy and cannot accumulate more than 20 days.

Mr. George Miarecki then presented the board with the new Teacher Salary for the 2021-2022 school year. Our new minimum starting salary for a teacher with zero experience will be \$45,884. Mr. Miarecki reminded the board that teachers were already given a 3% raise in 2020-2021 along with a \$750 supplement last November.

Mr. Miarecki said veteran teachers would be receiving a raise of about \$1000. All teachers will receive back pay in their June and July paychecks since the new salary was technically for the 2020-2021 school year.

John Taylor made a motion to approve the New Teachers Salary Plan. Ms. Daley seconded and the motion was passed by a unanimous vote.

Mrs. Fulks presented the board with the experienced Teachers Pay Schedule and Nancy Daley made a motion to approve the New Teachers Salary Plan. Mr. Taylor seconded the motion and it was passed by a unanimous vote.

George Miarecki presented the board with the \$1000 bonus for all employees. This bonus is in appreciation for all staff that have worked through a difficult year due to the pandemic. The Covid19 fund will pay for this bonus.

Mrs. Fulks mentioned this bonus would be given to the staff in a separate payroll on 6/15/21.

John Taylor made a motion to approve the \$1000 Covid19 bonus. Ms. Daley seconded and the motion was passed by a unanimous vote.

Mr. Miarecki explained to the board the Blended Learning Stipend that was given in the May paycheck to all teachers who taught both in person and distance learning students. The amount of this stipend was \$800.00

Nancy Daley made a motion to approve the Blended Learning Stipend. Mr. Taylor seconded and the motion was passed by a unanimous vote.

George Miarecki then went over the 2021-2022 budget with the governing board. All the new salaries have already been budgeted along with staff training. The budget also is taking into account a possible 10% increase in medical insurance

expenses. The FRS (Florida Retirement System) employer contribution is also going up from 10% to 10.82% effective 7/1/21.

Mr. Miarecki said excess revenue will be used for new hardware and software.

Nancy Daley made a motion to approve the 2021-2022 Budget. Mr. Taylor seconded and the motion was passed by a unanimous vote.

Mr. Miarecki then presented the board with the 2021-2022 Bus Driver salary schedule. The minimum salary for a bus driver will be raised from \$14.25 per hour to \$15.00 per hour. The bus drivers will receive annual raises instead of one every 5 years.

Mrs. Fulks mentioned that new drivers will now be paid for training after they have been employed for three months.

Nancy Daley made a motion to approve the Bus Driver Salary Plan. Mr. Taylor seconded the motion and it was passed by a unanimous vote.

Mrs. Fulks told the board they will be adding a new media Para, Faith DoBruck for the 2021-2022 school year.

Mrs. Fulks thanked Kelsey Drzewiecki for her being on the board as the teacher representative for the 2020-2021 school year.

Aimee Diaz asked Mrs. Fulks how many staff members work at both schools.

Aimee Diaz adjourned the meeting at 9:51 AM.

Next Meeting: August 10, 2021
8:30 AM in the Discovery Academy
of Lake Alfred Media Center