

# Discovery Academy of Lake Alfred

Governing Board Meeting Minutes  
3/10/2020

The following members were present:

Carol Fulks	Executive Director/Treasurer
Charlotte Butler	Chairperson/Community Member
Aimee Diaz	Community Member
Linda Williams	Community Member
Nancy Daley	Community Member
John Taylor	Community Member
Mary Pulse	Secretary

Charlotte Butler welcomed everyone and called the meeting to order at 8:30 AM.

## **Minutes**

A motion was made by Linda Williams to accept the 1/14/2020 minutes as written. Aimee Diaz seconded the motion. The motion was passed by unanimous vote.

## **Treasurer's Report**

George Miarecki, CPA, reviewed the financial statements with the board line item by line item, stating that Dala is on target with Budget & Revenue vs. actual.

Miarecki informed the board that the bus loans are dropping lower which is wonderful news. He also said the Food Service Loan only has two payments left.

Mrs. Fulks commented that we need to consider that we will need some new equipment in the Dining Hall in the future.

## **President's Report**

Carol Fulks presented the enrollment figures to the Board: 935 students with 315 in 6<sup>th</sup> grade, 311 in 7<sup>th</sup> grade and 319 in 8<sup>th</sup> grade. Mrs. Fulks also told the board we have a very strong wait list with 186 students waiting for a spot in Discovery Academy.

Board Approved  
6-16-2020  
Date

Open Enrollment for the 2020-2021 school year went well, we will be accepting 371 for 6<sup>th</sup> grade and there is already a waiting list for all grades.

Carol Fulks reviewed the Personnel Actions for the board.

Aimee Diaz made a motion to accept all personnel actions and Linda Williams seconded the motion. The motion was passed by unanimous vote.

### **Old Business**

Carol Fulks presented the board with all the information concerning the state's Best & Brightest Program. There are four components, Recruitment, Retention, Recognition and Principal/Executive Director Award.

Linda Williams made a motion to accept the Best & Brightest policies and procedures and Aimee Diaz seconded the motion. The motion was passed by unanimous vote.

### **New Business**

Kevin Warren, Principal stated the Parent Involvement Plan is up for review. There will be a meeting scheduled with parents to review the current PIP (Parent Involvement Plan) and make suggestions.

Carol Fulks presented the board with the revised Returning Bonus Policy. The revisions include what happens if an employee has a break in service as well as if someone resigns after having received the returning bonus.

Linda Williams made a motion to accept the revised Returning Bonus policy and Aimee Diaz seconded the motion. The motion was passed by unanimous vote.

Mrs. Fulks shared with the board the 2020-2021 calendar. Our teacher representative, Mrs. Laura Nolan suggested a separate calendar be placed in the Student Planner that did not include when grades are due since that only pertains to teachers, not parents.

Aimee Diaz made a motion to accept the 2020-2021 School Calendar and Linda Williams seconded the motion. The motion was passed by unanimous vote.

## **Board Member Report**

Charlotte Butler asked about Coronavirus updates and Mrs. Fulks informed everyone we are working with PCSB who is working with the state and CDC. Mrs. Fulks and Mr. Warren have already met with the Polk County Health Department for suggestions and guidelines.

Mrs. Butler told everyone that Dala's closet will be closing at the end of the year. She said we would be donating clothes to other schools that have needy children. There will be a BOGO sale in April.

Charlotte Butler made a motion to adjourn the meeting at 9:16 AM.

Next Meeting: June 9, 2020  
8:30 AM in the Discovery Academy  
of Lake Alfred Media Center