

Discovery Academy of Lake Alfred

Governing Board Meeting Minutes 1/8/2019

The following members were present:

Carol Fulks	Executive Director/Treasurer
Charlotte Butler	Chairperson/Community Member
Aimee Diaz	Community Member
Mike Jones	Community Member
John Taylor	Community Member
Catherine Walker	Community Member
Linda Williams	Community Member
Jill Dunbar	Secretary

Charlotte Butler welcomed everyone and called the meeting to order at 8:30 AM. She welcomed two new Board members: Aimee Diaz and John Taylor.

Minutes

A motion was made by Mike Jones to accept the 10/29/18 minutes as written. Kitty Walker seconded the motion. The motion was passed by unanimous vote.

Treasurer's Report

George Miarecki, CPA, reviewed the financial statements with the board line item by line item. John Taylor asked if Dala had a projected fund balance. Miarecki stated that Dala has a projected fund balance of 8%; PCSB likes to see at least a 3-5% fund balance. Miarecki stated that the Government shutdown has not affected State and County funding.

President's Report

Carol Fulks presented the enrollment figures to the Board: 964 students with 316 in 6th grade, 332 in 7th grade and 316 in 8th grade. Dala is continuing to accept new students.

Open Enrollment for the 2019-20 school year went well, with the school receiving more than 400 applications for 6th grade. Acceptance letters will be mailed soon.

Carol Fulks reviewed the Personnel Actions for the board.

Linda Williams made a motion to accept all personnel actions and Kitty Walker seconded the motion. The motion was passed by unanimous vote.

Old Business

Carol Fulks gave each member a copy of the Instructional Evaluation System (IES) with the October 2018 Board approved changes reflected in the document.

New Business

Carol Fulks explained the salary update that reflects changes to mirror the PCSB salary schedule.

Kitty Walker made a motion to accept the updated Salary Schedule. Linda Williams seconded the motion and it was passed by unanimous vote.

Carol Fulks gave a handout and recommended a policy change regarding staff compensation for advanced degrees (Master's, Specialist's, and Doctorate) for Discovery Schools. Currently, staff is compensated for advanced degrees only if it is in the area of their assignment. She explained that PCSB compensates for any advanced degree. Fulks recommends that Discovery Schools follow the District's policy and compensate staff if they have been awarded an advanced degree.

Mike Jones made a motion to accept the proposed changes to the advanced degree compensation. Kitty Walker seconded the motion and it was passed by unanimous vote.

Fulks stated that Teacher of the Year was awarded to Laura Nolan and Support Person of the Year was awarded to Faith Dobruck. Both were very well deserved.

Fulks gave a handout of the schedule for the Accreditation Renewal visit. She stated that the committee would like to meet with board members during the visit. Several members stated that they could attend.

Board Member Report

Charlotte Butler thanked Administration for the nice Christmas gift.

Mike Jones stated that he was looking forward to seeing the Leadership Discovery Team when they visit to the food bank at his church.

Kitty Walker stated that she has surgery tomorrow and will be out for a while and thanked the Admin for her gift as well.

John Taylor stated that the students at Dala are trained very well for disasters as he saw first hand while he was a guest teacher during a bad day of tornado watches/warnings.

Aimee Diaz thanked the Administration for having her back.

Linda Williams thanked Admin for her gift.

Natalie Gish stated that the teachers enjoyed all of the special activities before the holidays. She hopes they continue throughout the year.

Linda Williams made a motion to adjourn the meeting at 9:02 AM; it was seconded by Kitty Walker and passed by unanimous vote.

Next Meeting: March 12, 2019
8:30 AM in the Discovery Academy
of Lake Alfred Media Center

Board Approved
3/12/2019
Date