

Discovery Academy of Lake Alfred

Governing Board Meeting Minutes 10/29/18

The following members were present:

Carol Fulks	Executive Director/Treasurer
Charlotte Butler	Chairperson/Community Member
Mike Jones	Community Member
Catherine Walker	Community Member
Linda Williams	Community Member
Jill Dunbar	Secretary

Charlotte Butler welcomed everyone and called the meeting to order at 8:30 AM.

ANNUAL BUSINESS MEETING Election of Chair / Officers

Mike Jones nominated the following members for the Board to continue in their positions:

Chair- Charlotte Butler, President- Carol Fulks, Treasurer- Carol Fulks, Secretary- Jill Dunbar and Community Members- Catherine Walker, Linda Williams and Mike Jones. Kitty Walker seconded the motion and it was passed by unanimous vote.

Presentation of Annual Audit

George Miarecki presented the annual audit to the Board members. He stated that the audit went well and there were no comments from the auditors.

Kitty Walker made a motion to accept the annual audit as presented. Mike Jones seconded the motion and it was passed by unanimous vote.

Minutes

A motion was made by Mike Jones to accept the 8/21/18 minutes as written. Linda Williams seconded the motion. The motion was passed by unanimous vote.

Treasurer's Report

George Miarecki, CPA, reviewed the financial statements with the board line item by line item. He then presented the 2018-19 Food Service Budget to the Board.

Linda Williams made a motion to accept the 2018-19 Food Service Budget. The motion was seconded by Kitty Walker and passed by unanimous vote.

George Miarecki presented the 2018-19 IDEA Grant Budget to the Board.

Linda Williams made a motion to accept the 2018-19 IDEA Grant Budget. Kitty Walker seconded the motion and it was passed by unanimous vote.

President's Report

Carol Fulks presented the enrollment figures to the Board: 968 students with 319 in 6th grade, 332 in 7th grade and 317 in 8th grade. Enrollment is up and will increase revenue.

Carol Fulks reviewed the Personnel Actions for the board.

Mike Jones made a motion to accept all personnel actions and Kitty Walker seconded the motion. The motion was passed by unanimous vote.

Old Business

Carol Fulks stated that Discovery Academy would like to have the 2019-2020 Open Enrollment coincide with the PCSB, which is November 1-15, 2018.

Linda Williams made a motion to change Open Enrollment dates to coincide with PCSB each year. Kitty Walker seconded the motion and it was passed by unanimous vote.

Kevin Warren gave the Board handouts and presented the proposed changes to the Instructional Evaluation System and the Leader Evaluation System.

Kitty Walker made a motion to accept the proposed changes to the Leader Evaluation System and Linda Williams seconded the motion. The motion was passed by unanimous vote.

Linda Williams made a motion to accept the proposed changes to the Instructional Evaluation System and Kitty Walker seconded the motion. The motion was passed by unanimous vote.

Kevin Warren then updated the Board regarding the School Improvement Plan (SIP). He explained the process of the SIP and how it was created. The Board discussed various areas of the Plan and it was determined that a glossary of terms would be good to have. Mr. Warren stated that he would provide one for the Board.

Linda Williams made a motion to accept the 2018-19 School Improvement Plan as presented and Mike Jones seconded the motion. It was passed by unanimous vote.

Kevin Warren then presented the Parent and Family Engagement Plan (PFEP) to the Board. The Board discussed parent and family involvement within the school and ways to increase involvement.

Kitty Walker made a motion to accept the 2018-19 Parent and Family Engagement Plan. Linda Williams seconded the motion and it was passed by unanimous vote.

New Business

Carol Fulks gave a handout to the board and explained the recommended option for employee medical coverage renewal.

Mike Jones made a motion to accept the proposed option for the medical insurance renewal. The motion was seconded by Kitty Walker and passed by unanimous vote.

Carol Fulks proposed that the Board add two new members: Aimee Diaz and John Taylor. After some discussion, Mike Jones made a motion to invite Diaz and Taylor to join the Board. Kitty Walker seconded the motion and the motion passed by a unanimous vote.

Board Member Report

Charlotte Butler stated that the Leadership Discovery Team had a good field experience to Bok Tower.

Kitty Walker stated that she appreciates all to the hard work from the administrators.

Mike Jones made a motion to adjourn the meeting at 9:45 AM; it was seconded by Linda Williams and passed by unanimous vote.

Next Meeting: January 8, 2019
8:30 AM in the Discovery Academy
of Lake Alfred Media Center

Board Approved
1/8/2019
Date