

# Discovery Academy of Lake Alfred

## Governing Board Meeting Minutes 3/13/2018

The following members were present:

Carol Fulks	Executive Director/Treasurer
Charlotte Butler	Chairperson/Community Member
Mike Jones	Community Member
Linda Williams	Community Member
Jill Dunbar	Secretary

Charlotte Butler welcomed everyone and called the meeting to order at 8:35 AM.

### **Minutes**

A motion was made by Mike Jones to accept the 1/16/18 minutes as written. Linda Williams seconded the motion. The motion was passed by unanimous vote.

### **Treasurer's Report**

George Miarecki, CPA, reviewed the financial statements with the Board line item by line item. He anticipates DALA to be under budget by a small amount at the end of the year if the second FTE is high enough.

Miarecki stated that the dining hall is being billed early by SLA and DALA is receiving payments late from the State, so the budget looks off, but it is actually ahead by roughly \$25,000.

Investments are doing very well at this time.

The 990 is not complete and will be reviewed at the next board meeting.

### **President's Report**

Carol Fulks stated that enrollment was at 948 students with 327 6<sup>th</sup> graders, 320 7<sup>th</sup> graders & 301 8<sup>th</sup> graders.

Fulks stated that DALA has accepted 370 6<sup>th</sup> graders for the 2018-19 school year, with a waiting list of 75 students. The school is recruiting students via media and the target number for enrollment next year will be 945 students. DALA plans to increase enrollment in 7<sup>th</sup> and 8<sup>th</sup> grade next year by a small number. Mike Jones

had a suggestion for recruitment of students regarding open enrollment. He stated that DALA may want to contact Lake Alfred Water Authority because they add community messages on their invoices.

Carol Fulks then reviewed the Personnel Actions for the Board.

Linda Williams made a motion to accept all personnel actions and Mike Jones seconded the motion. The motion was passed by unanimous vote.

### **Old Business**

Microphones were set up to test the possibility of recording meetings in the future.

The Board discussed the amended Succession Plan proposal. The Board suggested more changes that would ensure continuity between DALA and DHS and it will be reviewed again at the June meeting.

Fulks updated the Board regarding the Charter Renewal. The site visit has been completed and it went well. PCSB has voted to proceed with contract negotiations. The Board will remain updated on this matter.

Kevin Warren updated the Board regarding Title I. A meeting will be scheduled with parents to review the Parent Involvement Plan once the parent surveys have been completed.

### **New Business**

The Audit Contract with McCrady & Associates was presented to the Board. Mike Jones made a motion to accept the contract as written. Linda Williams seconded the motion and it was passed by unanimous vote.

The Board members are due for training. The previous company that DALA used is no longer offering the training and the new one is quite complicated online. Fulks will look into the possibility of using a different company for this training. The Board members will wait to hear from Fulks before signing up for training.

Fulks stated that DALA is already preparing for the Advanced Ed Renewal that occurs next year. She will share dates once available.

Charlotte Butler asked if the school anticipates any issue with the March 14<sup>th</sup> "Walkout Day" that had been mentioned on social media. Fulks stated that DALA has a plan in place. The plan consists of voluntary positive impact class discussions in the morning with a voluntary 17-minute memorial walk after each grade's lunch to remember each of the 17 Parkland victims.

There was then some discussion concerning school safety and Fulks ensured the Board that DALA has a plan in place with law enforcement if the need arises. It was also discussed that there may be a need to install a secure gate in the future.

**Board Member Report**

Board members did not have any individual comments.

Linda Williams made a motion to adjourn the meeting at 9:25AM; it was seconded by Mike Jones and passed by unanimous vote.

Next Meeting: June 12, 2018  
8:30 AM in the Discovery Academy  
of Lake Alfred Media Center

**Board Approved**  
6/12/18  
Date