

DISCOVERY ACADEMY OF LAKE ALFRED, INC.

GOVERNING BOARD MEETING

August 5, 2014

The following Board Members were present

| | |
|------------------|------------------------------------|
| Carol Fulks | Executive Director/Treasurer |
| Charlotte Butler | Chairperson/Community Member |
| Mike Jones | Community Member |
| Kitty Walker | Community Member |
| Aimee Diaz | Community Member |
| Cheryl Wilkinson | Secretary |
| Beth Fontaine | Teacher Representative 2014 - 2015 |

Minutes

Charlotte Butler welcomed everyone and called the meeting to order. Mrs. Butler asked if there were any corrections or addition to the minutes – there were two sets of minutes one for the regular scheduled board meeting and one set of minutes for the meeting held due a parent request immediately following the regular meeting. There were no corrections or additions to either set of minutes.

Kitty Walker made a motion to accept the minutes as written. Mike Jones seconded the motion. The motion was accepted by a unanimous vote.

Treasurer's Report.

George C. Miarecki, CPA let the board members know that at this time Discovery has 4 million dollars in assets mostly in cash and investments. After this statement was made Carol Fulks asked Steve Lockhard and Marty Castor from Steve Lockhard and Associates Realty to join the meeting. She asked that the agenda items be changed to allow the real-estate company to talk with the board due to the fact they had a previous engagement and would have to leave shortly. The realtors presented information to the board regarding property that was available and suitable for Discovery's idea to build a Discovery High School at some point. After the discussion on the different properties the board was asked if they had any questions. Carol Fulks thanked the realtors for coming and presenting information. Mr. Miarecki continued with his report going over the operating budget line item by line item noting that the bus loan was going down. The Dining Hall paid back the loan it had received from the operating budget and now has an \$85,000.00 balance. Most line items were under budget or right on budget the overall budget ended up in the positive. The Title 1 report shows where all funds were spent for the year. IDEA spent about \$30,000.00 this year and had funds left over to spend next year. Dining Hall made about \$80,000.00 this year – they had a very good year.

No vote was needed for any budget items.

President's Report

Carol Fulks went over the enrollment figures Discovery now has 1,088 students enrolled with 422 6th grade, 357 7th grade, and 309 8th grade. Will wait and see how many students do not show up and maybe do another acceptance around October depending on the movement of enrolled students.

Carol Fulks went over all of the personnel actions including resignations and new hires. The following new staff members are out of field: Scott Berkes out of field ESOL, Rico Greene out of field Reading and Lakisha Lewter out of field Reading.

Mike Jones made a motion to accept all of the personnel actions including out of field teachers. Aimee Diaz seconded the motion. The motion was passed by a unanimous vote.

OLD BUSINESS

A time line for meetings and deadlines for the charter application was passed out to board members. Carol Fulks mentioned that the meeting date for the PCSB to approve or deny the high school charter application will be October 14th. October 14th is the next scheduled Discovery Academy Board Meeting. She asked if the board would like to postpone the 14th meeting until October 23rd at that time she would know if the charter has been approved. The board members agreed that October 23rd would be a better date for the meeting.

Carol Fulks went over the Charter Application for Discovery High School and noted areas that board members should be familiar with. The application will focus on a need for a school of choice for High School. If approved the Discovery High School must have separate by-laws than Discovery Academy – but both schools could have the same governing board. The board would have one meeting date but would have separate meetings one after the other for the two schools. The charter application for Discovery High School is available in the office for anyone that would be interested in reading it.

Mr. Miarecki went over the purposed budget for the new high school. He actually has two budgets one with the possible start up grant monies and one without. The budget was made for the next 5 years and the fact is that Discovery Academy might have to support Discovery High School with a loan to be paid back by DHS. Carol Fulks and George Miarecki asked if there were any questions.

Kitty Walker made a motion to approve the charter application and appendices. Aimee Diaz seconded the motion. The motion was passed by a unanimous vote.

Mike Jones made a motion to approve the land purchase contract and to give Carol Fulks authority to sign and negotiate a contract with sellers. Kitty Walker seconded the motion. The motion was passed by a unanimous vote.

Carol Fulks asked all board members to please sign their yearly Conflict of Interest Commitment.

Kevin Warren updated the board members on Title 1. Last year's committee had identify barriers and strategies to overcome these barriers. This is a work in progress throughout the year to help students. Staff members are working very hard to help all students become better learners and Mr. Warren is very pleased to see so many staff members working together.

Carol Fulks let board members know that Discovery is working on a new salary schedule using the evaluation procedures, but as of this moment Discovery will use the present salary schedule for 2014-15 staff raises until the new salary schedule has been developed.

NEW BUSINESS

Darryl Jemison talked about the revised Wellness Program. Mike Jones along with more student members will be working with Mr. Jemison to revise and implement the program this year.

Carol Fulks let the board members know that as of this time Discovery has not gotten the new insurance renewal rates. She is expecting them in the next few weeks from Mulling Insurance.

Aimee Diaz made a motion to allow Carol Fulks to choose the 2014-15 insurance coverages for the staff of Discovery Academy. Mike Jones seconded the motion. The motion was passed by a unanimous vote.

BOARD MEMBERS REPORT

Kitty Walker and Charlotte Butler will be working in the DALA Closet and dates will be made public on when the closet will be open.

Charlotte Butler is talking with people and places for the leadership team to visit.

Mike Jones mentioned that he has talked with one of Discovery's new teachers. The new teachers was telling him how impressed he was with the Kagan Training that was provided to all new teachers at Discovery Academy.

All the board members were very impressed with all of the hard work that had gone into writing and presenting the charter application for the new Discovery High School and wanted to thank everyone for all of that hard work.

Kevin Warren invited all of the board members to join the Discovery staff in the dining hall on Friday, August 15th to see the new lay out of the dining hall and to have lunch. The new management company will be serving new lunch items that will be available to students and staff this year.

Mike Jones made a motion to adjourn. Aimee Diaz seconded the motion. The motion was passed by a unanimous vote.

Next Meeting: **October 23, 2014**
8:30 A.M. Discovery Academy
Media Center

